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SOUTH EASTERN REGIONAL COLLEGE

**Minutes of the meeting of the Governing Body held on Thursday 23rd November 2017 at 8.35pm
in Conference Room, Lisburn Campus**

Item no	Item
	<p>Present: Mr D. Sagar (Chair), Mr G Hetherington, Mr K Webb Chief Executive Officer (CEO), Mr N Bodger, Mr J Mackell, Mrs C King, Mrs S Corbett, Mr E Jackson, Ms C Goodwin, Prof A Woodside, Mr A Corbett, Miss R Heaney</p> <p>In attendance: Mr T Martin Chief Finance Officer (CFO), Mrs C Williamson (Secretary to the Governing Body)</p> <p>Apologies: Mrs B Larkin, Mrs K Fraser, Mrs H Reid, Ms K Scott, Mr S. Pollard.</p> <p>In the Chair: Mr D Sagar</p> <p>The Chair welcomed everyone to the special meeting of the Governing Body. He asked for declarations of any conflicts of interests related to the agenda. Noone declared any conflicts.</p>
1.	<p>Items for Approval Annual Report & Financial Statements 2016-17</p> <p>The Chair advised the members the Annual Report and Financial Statements had been reviewed and recommended for approval by both the Audit and Finance and General-Purpose committees. No comments had been received by email from members.</p> <p>The CEO confirmed that he was content to sign the declaration letter as the Accounting Officer and formally stated for the record that he did not know of anything since the accounts had been produced that would need any amendment.</p> <p>Key Decision: The Governing Body approved the Annual Report and Financial Statements year ended 31st July 2017.</p> <p>Proposer: Ed Jackson Seconder: Christine Goodwin</p>
2.	<p>Any other business</p> <p>The Chair asked if anyone wanted to raise any other business. None was raised.</p>
	<p>Date and time of next meeting – 27.11.17, 5pm, Lisburn Campus</p> <p>The meeting concluded at 8.40pm</p>